

**GOVERNANCE COMMITTEE October 25, 2007**  
**IDAHO COUNCIL ON DEVELOPMENTAL DISABILITIES**  
***GOVERNANCE COMMITTEE MEETING***  
***Thursday, October 25, 2007***  
***10:45 a.m. - Noon***  
***Parkcenter Marriott Spring Hill Suites, Boise***

**Committee Members:** Debbie DePaola, Rick Betzer, Kim Kane,  
Mike Smith, Dona Butler, Bob Jackson, Angie Flores

**DRAFT MINUTES**

AGENDA ITEM	ACTION
<b>Call to order</b> Welcome and Introductions	Meeting was called to order at 10:55. Members in attendance: Debbie DePaolo, Rick Betzer, Kim Kane, Mike Smith, Dona Butler, Bob Jackson, Angie Flores. Staff present: Marilyn Sword, Amanda Holloway Introductions were made..
<b>Announcements</b>	No announcements.
<b>Perfection of Agenda</b>	No changes were made to the agenda.
<b>Approval of minutes for July 26, 2007 Minutes</b>	Bob Jackson made a motion to accept the minutes as presented. Kim Kane seconded. Motion passed unanimously.
<b>Follow up to action items from July</b> <b>Request for hotel to lower beds</b>	A letter was sent to the hotel and they responded. The hotel has agreed to do this. Angie & Mike are very pleased. A thank you letter will be sent.
<b>Meeting with DHW Director</b> <b>Dick Armstrong</b>	Marilyn & Rick met with Dick Armstrong on 10/24. The meeting lasted about 2 hours. George Thomas and Michelle Britton also attended the meeting. DHW was most concerned about the cost and quality of services, primarily developmental therapy for adults. A lot of states do not have developmental therapy or a DDA. They

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	discussed alternatives such as self determination. There are some changes on the table for developmental therapy for children. They also discussed the proposed changes at ISSH.
<b>PCP grant update</b>	This first team meeting is Nov. 1. They will start mapping out what's on the grant and who's going to do what.
<b>Executive Director authority for budget shifts</b>	Marilyn explained that at the end of the year we routinely shift funds from one activity to another to accommodate the new plan. Occasionally there is a need to move funds during the year. It was determined that movement of funds would only occur when it is needed to better assist meeting the plan goals and would not need approval.
<b>Conference Funding Requests/Reports</b> , including procedures for making decisions by email	Funds were spent on a broad variety of conferences this year. The committee decided that requests under \$100 do not need to be sent out to the committee for approval. If Marilyn indicates immediate action needed, committee members need to respond immediately or within the identified time frame. Funding request replies need to go only to Marilyn.
<b>Amendment to Policy 110</b> Limiting the amount of indirect costs the Council would pay in grants and contracts to 10%	DHW does not have a federally negotiated indirect, they have a cost allocation. If the suggested language is added to our policy, it would insure that future contracts would be limited to 10% indirect. In other states where Councils have contracts with university centers, the universities use the difference in indirect not charged to the DD Council as match. The committee will review this and make

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	recommendations at the next council meeting.
<b>Wrap Up</b> Review Action Items Agenda Items for Next Meeting	Indirect rates in contracts Conference reports
<b>Adjourn</b>	Meeting was adjourned at 12:01